

Oracle licenses purchase and hardware support extension for YELO bank

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# 1 Introduction

## 1.1 Summary

YELO Bank would like to setup new RFP to get proposal to supply Software licensees and Hardware support extension for Oracle products

## 1.2 Structure of document

It is essential that vendors' responses follow the requested structure so that comparisons can be made. It is not the wish of the bank to restrict the quality of vendors' responses but any vendor that is not able to comply with the requested structure will disqualify their response.

# 2 Scope

## 2.1 Summary

This RFP is issued for the selection of the supplier, who will extend Hardware and Software support and supply licenses of Oracle Products.

Supplier should have valid authority to provide both Hardware and Software supply and extension services.

Suppliers who does not meet or will not be able prove above authority, will not be considered during the evaluation.

## 2.2 Scope of Work

Suppliers should consider below inputs during proposal preparation:

#	Product	LOT	Count
1	Oracle CSI 22654919	Oracle Database Enterprise Edition - Processor Perpetual	2
		Oracle Database Enterprise Edition Software Update License & Support	2
		Oracle Database Appliance X8-2M hardware support	2
		Weblogic Server Enterprise	2

Supplier must provide proposal, which will cover min 1-year duration and optionally could provide for 3 years.

## 2.3 Intended timescale of the project

The intention is to start the project in 2021 Q1. Duration of the project will be discussed with vendors.

## 2.4 Timetable for this Request for Proposal

Task Name	Duration	Start	Finish
RFP Published	2 days	Wed 1/27/21	Thu 1/28/21
RFP response preparation	2 days	Fri 1/29/21	Mon 2/1/21
RFP response evaluation	2 days	Tue 2/4/21	Wed 2/4/21
Selection of finalist vendors	1 day	Thu 2/5/21	Thu 2/5/21

### 3 Vendor interaction details

#### 3.1 Invitation

The bank invites proposals preferable from Oracle Field Delivery Service partner's to supply software licenses and extend hardware support.

The vendor is requested to submit a proposal following the instructions outlined in this section and in accordance to requirements in section 2.

#### 3.2 Contact information

Name	Nigar Bakhshiyeva
Title	Procurement Unit
Address	Baku, Pushkin 30
Telephone	(+994 12) 981 (ext 1902)
Mobile	(+994 55)457-76-16
Email	<a href="mailto:nbakhshiyeva@yelo.az">nbakhshiyeva@yelo.az</a> <a href="mailto:procurement@yelo.az">procurement@yelo.az</a>

#### 3.3 Intend to bid

Recipients of this document who intend to bid must send an indication of their intent to bid to the contact listed above in Section 4.2 by **29-January-2021**.

This intent should be on company headed paper and signed by an authorised signatory.

The bank's non-disclosure agreement should also be signed and returned at this time.

#### 3.4 Language of Bids

The Bids and all correspondence and documents relating to them exchanged by the Bidder and the Bank, shall be written in the Azerbaijan, English or Russian language.

#### 3.5 Vendor enquiries

All enquiries for obtaining clarification on matters raised in this document are to be sent via email to contact addresses listed in Section 4.2.

Responses to all enquiries will be circulated, via e-mail, to all vendors that have expressed their intent to bid, without identifying the enquirer.

#### 3.6 Delivery of vendor proposal

We require one copy of your RFP response plus supporting documentation, and an electronic copy of the response.

Your proposal must follow the requested format. Additionally, the requirement matrices provided in Amendments must be completed according to the instructions provided.

The electronic copy should be provided in Microsoft **Word/Excel/PDF** format on electronic media.

You must deliver the response to contact address listed in Section 4.2.

The response must be received no later than **04-February-2021**.

### 3.7 Evaluation of vendor proposal

The bank may require discussions with specific vendors during the evaluation process to clarify issues.

The vendor should provide a central point of contact within their organisation to provide any clarification that may be needed.

At the end, the bank will notify the vendor whether solution was chosen or not.

### 3.8 Structure of Vendor's proposal

For purposes of consistency and ease of evaluation, your proposal must consist of the following format and structure:

1. Executive Summary
2. Vendor Corporate Information
3. Solution Cost Summary
4. Detailed information about specification in proposal with the cost summary
5. Certificates and reference letters

### 3.9 Executive summary

This chapter should include a summary of your solution, your qualifications, and any other information you consider relevant.

### 3.10 Overview of proposed solution

The vendor should provide an overview of the specific functional components or modules that are being proposed and what portions of the bank's requirements they will address. The overview should clearly identify solutions; all products included in the solution set and approach(s) for each of the separate areas indicated in the RFP.

### 3.11 Solution cost summary

Vendors are requested to submit a bid with both fixed-price and time-and-materials pricing, as appropriate.

Please provide pricing details for all the products in your solution as follows:

Proposal

- Oracle Database Enterprise Edition - Processor Perpetual
- Oracle Database Enterprise Edition Software Update License & Support
- Oracle Database Appliance X8-2M hardware support
- Weblogic Server Enterprise

**Note 1:** Please describe, in as much detail as possible, all required and expected expenses

**Note 2:** Please show all prices in USD (including all possible taxes)

**Note 3:** Please specify details of any payment schedules or the principles applying in establishing such schedules.